

BOARD OF EDUCATION  
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING  
Dec. 10, 2012

BOARD MEMBERS PRESENT

Diane Campbell  
Jane Gattone  
Scott Miller  
Joseph Pineau  
Robert Reding  
Lisa Scanio  
Chris Stream

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Joanne Rathunde, Technology Director  
Elizabeth Keefe, Special Services Director  
Marybeth DeLaMar, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill  
Greg Ball  
Tammy Harris

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding and Chris Stream. Lisa Scanio was absent at this time.

ADDITIONAL INFORMATION/DISCUSSION ITEMS – There were none.

PUBLIC COMMENTS – There were none.

INFORMATION/DISCUSSION ITEMS

REGISTRATION, ACTIVITY AND BUS FEES – Supt. Jason Lind presented statistics comparing last school year's Activity Fees to the current school year. The information included the number of students participating, the amount of fees collected and the cost of each program. The Board discussed several aspects of the issue, including the impact of higher fees, the number of student participants, and the variation in the cost of each activity. Supt. Lind said he would further research the Band program as related to cost, fees, participation and financial impact. The Board also reviewed current Registration Fees and Activity Bus Fees. Supt. Lind recommended that fees remain unchanged.

It was noted that Lisa Scanio entered the meeting at 7:41 p.m.

FACILITIES USE FEES – Dr. Stephen Johns reported that he reviewed current policies and rental fees for school facilities use by outside groups, and the impact it has on the district budget, staff, and building maintenance. He recommended an updated Facilities Use Application that lists insurance requirements and expectations of those renting the facilities.

He also recommended some fee increases in an effort to offset district costs. The increases involve the cafeteria; the fields; commercial use; and exclusive daily, school-year use. The Board discussed the expectations regarding availability of an AED (Automated External Defibrillator) when outdoor facilities are being used. Dr. Johns said he would further research the AED guidelines.

The Board also discussed the current policy and procedures for facilities use by outside groups. The Board discussed whether the policy and procedures should be reviewed by the attorney, and whether a separate application should be created for commercial groups that use the facilities during the school day. The goal is to assure that the Board retains the authority to determine the best use of the facilities.

REFERENDUM – Supt. Jason Lind said he is working with the law firm of Chapman and Cutler to prepare the referendum resolution. Supt. Lind said he and Dr. Stephen Johns are also working to determine the financial impact the proposed referendum would have on homeowners in the various subdivisions. The Board emphasized the need to get a positive message to taxpayers about the value of passing a referendum.

FIRST READING OF BOARD POLICIES – Supt. Jason Lind reviewed changes in the proposed policy: Personal Technology and Social Media--Usage and Conduct. He emphasized the importance of the new policy for staff when using electronic media to contact parents, students or former students. The proposed policy is a template recommended by the attorney, and is more detailed than the PRESS (Policy Reference Education Subscription Service) version that was previously reviewed by the Board.

The Board reviewed updates of two other policies for a First Reading:

- School Board – 2:200 Types of School Board Meetings
- School Board – 2:220 School Board Meeting Procedures

## FUTURE AGENDA ITEMS

Supt. Jason Lind said future Board Meeting agenda items include the following:

- Referendum Resolution, which will be on the Dec. 19 Regular Meeting agenda
- Second Reading and Adoption of Policies
- Discussion of Band Fees and Participation

## BOARD REPORTS

Jane Gattone reported on her recent School Visit to Millburn Elementary. She observed “technology in action,” including third graders completing an assessment on iPads, special education teachers using touch tables with non-verbal students, and small working groups of students using technology in hallway spaces. She also observed an art class and music class, and had a student lunch in the cafeteria. She said it was apparent that the larger class sizes have filled the classrooms to capacity, especially taking into account computers and reading areas. She noted that on the day of her visit, an announcement was made regarding low water pressure on one side of the building. Dr. Stephen Johns explained that some repairs have been made, but future repairs will also be necessary.

## SUPERINTENDENT'S REPORT

Supt. Jason Lind said he met earlier today with representatives from High School District 117 feeder schools. He said the main topic of discussion was math, including assessments and the transition to Common Core Standards at the high school level. Supt. Lind said that whatever the high schools do will impact Millburn's middle school math program. He said the various districts also discussed the state's required Shared Services report, and agreed to continue to look for ways to save funds by sharing services, whenever feasible.

## BUSINESS OFFICE REPORT

Dr. Stephen Johns reported on the following:

- Uneven sidewalks at the Middle School have been repaired, eliminating trip hazards.
- He is in the process of drawing up specifications for repairs to a section of the roof at Millburn Elementary.
- Arrangements are being made to do a tune-up of each of the seven boilers.
- Donations were received from the Abbott and Baxter Employee Giving Programs.
- Information is being gathered regarding lighting the outdoor school signs.
- There have been court hearings, dispositions, and some restitution regarding the break-ins and thefts of equipment this summer.

## EXECUTIVE SESSION

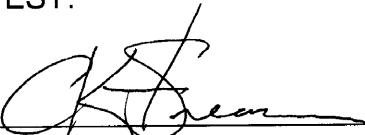
The Board determined there was no need for an Executive Session.

There being no further business, a motion was made by Joseph Pineau and seconded by Lisa Scanio to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Committee of the Whole Meeting adjourned at 8:45 p.m.



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Robert A. Reding, President  
Board of Education  
Millburn School District 24

ATTEST:



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Chris K. Stream, Secretary  
Board of Education  
Millburn School District 24

19 DECEMBER 2012

Date